

EXPO 2020 CHECKLIST

March 11-12, 2020 –Electrical Board of Missouri and Illinois

Expo Management: EBMI, 900 S. Highway Dr.-Ste. 203, Fenton, MO 63026 -636/305-6434

Please remember to coordinate details between ALL company team members involved in the Expo ... MARKETING, ACCOUNTS PAYABLE, and BOOTH PERSONNEL to keep everyone well informed. We ONLY send this to those listed as the “contact” on your booth contract so please forward to your entire EXPO team. Most information regarding the Expo, including this checklist, will be posted on our website ... www.electricalboard.org. Please feel free to skim over non-essential items.

Deadlines before December 13, 2019

1. **SELECTION OF BOOTH PROCESS - If your company sent in your contract PRIOR to October 1, 2019**, then Bill Regan will contact you to select a booth. He will contact those with the largest number of booths first, then he'll communicate with single booth holders in the order as determined by the date on each contract. If your manufacturer is in the Electrical Representatives Organization (ERO) area, they will handle their own booth assignments; EBMI does not handle their booth assignments. Exhibitors cannot display goods or services of more than 2 manufacturers per booth.

If your contract was sent in AFTER this date, you will need to wait until all of the early booth registrants have selected their booths. Bill Regan will contact you when it's your turn.

Once your booth# is selected, ***please forward the booth number and information to all Expo team members*** in your company. We will list all exhibitors, with a link to your website as listed on the contract. Booth numbers will be added to the website in November.

****If you are planning to have a van, truck, etc. as your booth, please check sizes to determine correct number of booth needs IN ADVANCE. Please contact Bill Regan, 636/305-6434 if you are planning on this BEFORE your booth is reserved.** If you reserve a 10x10 space, but they send 20' van, there is no extra room in the exhibit hall so we need to know sizes for any special vehicles when contract is sent!

2. **PRE-SHOW BROCHURE - Deadline to be included in this pre-show brochure is December 13, 2019 for items b-d listed below:**

- a. ALL exhibitors whose contracts were received will be listed in this 20+ page pre-show brochure mailed to thousands of prospective attendees.
- b. **New Product Entry Forms** – Each exhibitor can submit 2 NEW PRODUCTS PER BOOTH at no cost. There's a LIMIT of approximately 80 new products, so don't delay-FIRST-COME; FIRST SERVED. **Please complete the entry form and send your informational form or cut-sheet by email or mail to EBMI prior to December 13th.** This information will be emailed earlier to exhibitors, but can also be found on our website ... www.electricalboard.org No cost to enter.
- c. **Step Forward Participants for Architects/Engineers** – **This is OPTIONAL and does require an additional payment of \$400.00.** As a participating sponsor, your company will be given 10 – 2

EXPO 2020 CHECKLIST

March 11-12, 2020 –Electrical Board of Missouri and Illinois

day seminar passes (value of \$1500) to give to your customers for the Expo. Our website will keep an updated list of Step Forward Participants. Please click on the form on our website for additional information on sponsorship.

- d. **Ads in Pre-Show** – Ads are sold for this pre-show brochure. **The deadline for submitting an ad is December 13th.** Email bill@electricalboard.org for information. Availability of ads is limited.

- 3. **BOOTH PAYMENT** - Many of you have already sent in your check or called with credit card information for booth payment. Others have been invoiced. Please contact us if you still need to pay for your booth space. **MUST BE PAID BEFORE MARCH 1ST. NO booths will be allowed in the show unless full payment has been received.** EBMI does accept American Express, Mastercard and Visa. Call our office, 636/305-6434, to make payment by credit card.

- 4. **WHAT IS INCLUDED IN BOOTH COST ... so you know what additional items need to be ordered in January AND before February deadlines (refer to checklists below):**
INCLUDED: set-up of a standard 10x10 booth; a flameproof 8-foot backdrop (blue, black & yellow drapery); three-foot side spacers, a 7" x 44" sign with your company name and booth number, normal heat, light, ventilation, wi-fi throughout the convention center, security and aisle cleanup, BOOTH carpeting, vacuuming of your booth on morning of show dates and ONE 120V ELECTRICAL OUTLET. Silver carpet provided IN BOOTH and blue/black speckled AISLE carpet. **IMPORTANT NOTE: Booth cost does NOT INCLUDE: carpet padding, tables/chairs, additional housekeeping, additional electrical. These must be ordered with the exhibitor service kit, if needed. Paramount will email these out in late November with a code to the contact person who was listed on contract sent in for the expo.**

- 5. **ORDER PROMOTIONAL ITEMS to send reminders to your customers** – tickets, seminar brochures, etc. Seminar information is located on our website and brochures are available. Expo pens are also available. For additional info, please contact bill@electricalboard.org or annie@electricalboard.org. Your help in promoting the Expo to your customers and sending out reminders is greatly appreciated. Put these dates on your emails or company website. EBMI does several mailing and email blasts, but a personal touch to customers can make a difference!

- 6. **MOBILE APP TECH PARTNERS - Additional cost of \$2,500 ...** and your company will be included as a Tech Partner on Mobile App and in all literature for the Expo. Contact bill@electricalboard.org if interested. We thank Ameren, Eaton and J.F.E Electric for their partnership for this app.

- 7. **MOBILE APP:** Stay updated on the Expo with our mobile app. SEARCH FOR **Attendify** in app store; then **EBMI Expo 2020. The mobile app will be available in late November.**

Decorator kit will be emailed to person on contract in late November.

JANUARY CHECKLIST (Registration online will begin in mid-January.)

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- 1. **HOTEL ROOMS BOOKED** (if needed) – **DEADLINE: EMBASSY SUITES ROOM BLOCK DEADLINE IS FEBRUARY 6TH; AMERISTAR AND FAIRFIELD ARE RELEASED BY FEBRUARY 18TH...** www.electricalboard.org has list of hotels with room blocks and costs near St. Charles Convention Center in St. Charles, Missouri. If you haven't called yet, make sure to do so before rooms are sold out. Once deadlines are past or block of rooms is filled, you can still reserve rooms if

EXPO 2020 CHECKLIST

March 11-12, 2020 –Electrical Board of Missouri and Illinois

available, but at the hotel's regular room rates. BOOK EARLY TO SECURE A ROOM BEFORE ROOM BLOCKS ARE SOLD OUT.

- 2. NEW PRODUCT ENTRY FORMS** (optional) – **FINAL DEADLINE OF FEBRUARY 11TH (pending availability).** Limit of approximately 80 new products, so if you didn't complete the form, make sure to send it in before this FINAL deadline, unless we receive 80 entries prior to this. ONLY those sending in entry forms with informational form or cut-sheets will be able to participate in the New Product Showcase. Reminder: any new product entries not received before pre-show deadline of December 12th will not be listed in pre-show brochure, but will be included in New Product brochure at the Expo.
- 3. ONLINE ATTENDEE AND EXHIBITOR REGISTRATION WILL BE AVAILABLE BY MID-JANUARY** on www.electricalboard.org
- 4. COMPANY BOOTH#** - was given to the person listed on your contract by Bill Regan in October/November. If needed, this will be on our website once all are finalized under the exhibitor listing AND included on our expo app ... www.electricalboard.org
- 5. BOOTH SIGNAGE** – If you didn't provide this in section 4 on your booth contract, please send info to annie@electricalboard.org **BEFORE FEBRUARY 15, 2020.** Paramount will be putting together signage for 200+ booths early. If no signage is sent prior to deadline, then we will assume your company does NOT need a booth sign.
- 6. EXHIBITOR BADGES** – **REGISTER ALL BOOTH PERSONNEL BEFORE FEBRUARY 11TH DEADLINE.** All booth personnel will need these badges to enter the exhibit hall. Please go online in January www.electricalboard.org, click on exhibitor registration, find your company, click on log in and enter booth personnel. ONLY your company knows who is attending, so make sure someone from your company is coordinating this effort. After this date, exhibitors will need to wait in line at Expo for badges. Save time on your end by doing it NOW...well before the deadline! **NO PHONE REGISTRATIONS ARE TAKEN FOR EXHIBITOR OR ATTENDEE BADGES.**
- 7. ORDER table, chairs, carpet PADDING (if needed), labor, shipping ONLINE** – **DEADLINE FOR ADVANCE RATE IS MONDAY, FEBRUARY 24, 2020. ALL INFO WAS IN EXHIBITOR SERVICE KIT EMAILED IN NOVEMBER** to person listed on **your contract.** Silver carpet for booth is included as part of booth cost. If you require different color for booth carpet or padding, that's an additional charge through Paramount. **Carpet PADDING can only be pre-ordered--- No orders at the Expo. Contact Paramount Convention Services – www.paramountcs.com. Look for Expo 2020.** You will need the login to place order online that was sent to CONTACT PERSON ON THE CONTRACT. If you need this, email leverett@paramountcs.com. She will need your company name and booth#. Note: All advanced orders are taken care of FIRST at the Expo. If you order at the show, you will need to wait for all other orders to be processed. Exhibitor service kit is on EBMI website: www.electricalboard.org. Paramount phone: 314/621-6677 – Leigh Everett.
- 8. ELECTRICAL NEEDS** –Also was included in exhibitor service kit (shown on our website). NOTE: A 120V, 10 amp is included in booth cost. However, if additional electrical is required for your booth, your company **must order it through St. Charles Convention Center (SCCC), NOT Paramount. DEADLINE FOR ADVANCE RATE IS FEBRUARY 24, 2020.**
- 9. LEAD RETRIEVAL (optional, but additional cost)** –**DEADLINE TO SIGN UP FOR ADVANCE RATE IS: FEBRUARY 26TH** (Scanner or mobile app) this is up to each exhibitor. See details and fees listed on www.electricalboard.org. Check out: www.conexsysleads.com; event code: EBMI20. OR you can go on EBMI website and there is tab showing Order Lead Scanner in your company info. All

EXPO 2020 CHECKLIST

March 11-12, 2020 –Electrical Board of Missouri and Illinois

attendees badges will be barcoded which allows easy access using the scanner OR the mobile app provided by Conexsys.

NOTE: After the Expo, any exhibitor who completes our survey will be emailed an Excel listing of attendees at no cost. But many exhibitors prefer to have use of scanners for these shows, so it's provided as an optional service. **NOTE:** There are forms to complete for these scanners about your products/services to help you manage better at the Expo. Please take the time to complete those in advance.

DON'T FORGET...SEND OUT EXPO INVITES TO YOUR CUSTOMERS/SUPPLIERS AND ENCOURAGE THEM TO PRE-REGISTER ONLINE!!

FEBRUARY CHECKLIST (many important deadlines!)

ALL EXPO PRE-REGISTRATION ENDS ON FEBRUARY 11TH! (Please understand that EBMI prints over 2,500 badges at our office, sorts and mails these out to attendees so they will receive them two weeks prior to the Expo, well in advance of the show.)

- 1. STEP FORWARD PARTICIPANTS ONLY – DEADLINE TO USE SEMINAR COUPONS IS FEBRUARY 11TH.** – You may wish to send email reminders early in February to make sure the 10 companies whom you have given seminar coupons have already registered. Remind them that **THOSE COUPONS ARE NOT VALID AT THE EXPO...**they must be pre-registered online only. **After the deadline shown on all coupons, they are not valid!**
- 2. New Products Entries – FEBRUARY 11th is FINAL deadline** (pending availability) or when 80 product entries have been received. Not accepted after this deadline. **NO EXCEPTIONS!**
- 3. VERIFY THAT YOUR ORDERS WITH PARAMOUNT (CHAIRS, TABLES) OR SCCC (ELECTRICAL) HAVE BEEN COMPLETED – ADVANCED RATE DEADLINE IS MONDAY, FEBRUARY 24TH.** Best to double check with Paramount, your manufacturer or marketing rep to ensure these orders are completed before the deadline. If someone else handles this for you, make sure you receive copies of shipping information and booth orders (tables, chairs, etc.) to have at the Expo.
- 4. MOBILE APP:** Stay updated on the Expo with our mobile app. **SEARCH FOR 'Attendify'** in app store; then **'EBMI Expo 2020'**.
- 5. NEW PRODUCT SHOWCASE – ONLY for those who sent in entry forms prior to the deadline!!** You will need to make sure to order **ONE** of the following listed below for **EACH NEW PRODUCT ENTRY SUBMITTED for this showcase to take to the Expo.** If not sure your company submitted entry, please email annie@electricalboard.org . Most were confirmed back once received. **Your company representative is responsible for placing this in New Product Area between 10:00 a.m. and 12:00 noon on Wednesday, March 11th.** **Please assign someone to handle this for you early. EBMI will provide a sign by each 8.5" x 11" space on tabletop showing company name, new product name and booth #. See website for new product showcase info.
 - a. 8.5" x 11" poster board with stand for attendees to view features/benefits (simple and easy to read is best with picture of product);
 - b. Cut-sheet (okay to use, but sometimes too wordy for attendees/judges to pick up features) or short informational sheet of features with product's picture in plastic sign holder. EBMI will NOT

EXPO 2020 CHECKLIST

March 11-12, 2020 –Electrical Board of Missouri and Illinois

provide plastic sign holders, so you must supply this if you want it to sit up for attendees' ease of reading.

- c. Product itself, if small enough (Reminder: there is NO security and EBMI/Expo management is not responsible for lost items.)
- 6. **BOX LUNCHES AT THE EXPO – Deadline for box lunch orders is MARCH 4th**
This allows box lunches to be delivered directly to your booth during show hours to avoid long lines. But ...orders need to be PLACED IN ADVANCE. Order forms were in exhibitor service kit and must be sent to St. Charles Convention Center (SCCC) as noted on form. **NO ORDERS WILL BE TAKEN AT EXPO – MUST BE PRE-ORDERED.** SCCC is exclusive provider of food and beverages. Check www.electricalboard.org for this info.
- 7. **FOR THOSE BRINGING CARS, TRUCKS, LARGE EQUIPMENT FOR BOOTH –**
Need to contact bill@electricalboard.org early. Subject to placement fee by Paramount. We need to know BY FEBRUARY 15TH for early placement and to coordinate with Paramount on this.
- 8. **REMINDER OF FINAL DEADLINES ... (ONLY IF YOU DIDN'T DO IN JANUARY)**
 - *Hotel Rooms – Feb. 6th
 - *Booth Signage – Feb. 15TH
 - *Exhibitor Badges –each company MUST input online for all booth personnel – Feb. 11th.
 - *Electrical (through SCCC) – Feb. 24th for advance rates.
 - *Paramount Orders and Shipping – Feb. 24th for advanced rates. LOOK IN EXHIBITOR SERVICE KIT FOR SHIPPING LABEL INFORMATION AND DEADLINES.
 - *Lead Retrieval – Feb. 26th for advance rates.
 - *Box Lunch orders to St. Charles Convention Center – March 4th

MARCH CHECKLIST

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- 1. **ANY CARS, TRUCKS, LARGE EQUIPMENT IN BOOTHS** – reminder to check back with EBMI to see when you will need to be at the exhibit hall for early placement if needed.
 - 2. Review January/February checklist to be sure all items are complete!
 - 3. You may wish to verify with your marketing dept., manufacturer or Paramount that booth orders are all complete AND person manning booth has all necessary paperwork regarding shipping and other details (orders for chairs, tables, etc.)
 - 4. Review rules and regulations in contract brochure (on website) and in exhibitor service kit before attending (ex: booth signs not to exceed 8'; fire codes, etc.)
 - 5. Use of non-official contractors (if applicable) – form and certificate of insurance must be on file also for all non-official contractors with Paramount Convention Services.

EXPO 2020 CHECKLIST

March 11-12, 2020 –Electrical Board of Missouri and Illinois

WEEK PRIOR TO THE EXPO MOVE-IN/MOVE-OUT DETAILS IN ORDER TO SET BOOTH PERSONNEL SCHEDULES IN ADVANCE:

- 1. For literature boxes you are bringing to the show yourself ... MAKE SURE TO MARK OR LABEL each SMALL literature box with correct booth# printed CLEARLY on EACH box in advance so the material handlers can take small box items to your booth.** Distributor Partners are hiring material handlers to assist exhibitors with unloading SMALL literature boxes and delivering to your booth **ON TUESDAY ONLY from 1:00-4:30 p.m.** THIS DOES **NOT** include booth display or equipment – only smaller boxes that can be hand-carried. THERE IS NO CHARGE TO EXHIBITORS for using the material handlers to get boxes to your booth, but they must be marked with correct booth#.

- 2. *Please understand that Paramount cannot get into the building until Tuesday MORNING. They need to set up all booths, unload their trucks for booth supplies, lay down booth carpeting and get some shipments inside the building BEFORE exhibitors arrive at 1:00 p.m. NO exhibitors (unless contacted by EBMI in advance) will be allowed to set up before hours below:***

Back entrance dock area is ONLY accessible for exhibitors during move in hours. **MOVE-IN is on Tuesday, March 10th ONLY from 1:00 p.m.-4:30 p.m.** Exhibitors setting up MUST BE INSIDE THE BUILDING NO LATER THAN 4:30 P.M. because OUTSIDE DOORS ARE LOCKED promptly at 4:30 p.m. Once inside, you can continue to work on booths until 9:00 p.m. if needed. Lights are turned off at 9 p.m.

- 3. TO ACCESS ENTRANCE FOR MOVE-IN:** Bring car around to the back area near LOT C which takes you to the loading docks. You can't unload a car in the overhead area, but can carry things in through the door if needed. **Any small literature boxes (IF YOU HAVE BOOTH# MARKED ON YOUR BOXES) will be brought to your booth by material handlers from 1:00-4:30 p.m. only on Tuesday, which is sponsored by the Distributor Partners.** This does NOT apply to booth displays or equipment. Only about 15 cars can be in this area at once, so please be patient. A security guard will be posted at OVERHEAD DOOR 3A (tentative door for move-in for now) until 4:30 p.m. when outside doors are closed.

- 4. Additional move-in on Wednesday – only 8:00 a.m. -10:00 a.m. –** By 10:00 a.m., ALL aisles MUST be cleared of ALL BOXES/BOOTH ITEMS so decorator may put down the AISLE carpet. NO heavy equipment movement will be permitted after this is completed. If you are NOT completely set, the decorator will install your booth and installation charges will be invoiced to your company. **ALL BOXES MUST BE IN YOUR BOOTH BEFORE 10 A.M. ON WEDNESDAY.**

- 5. MOVE-OUT ON THURSDAY-MARCH 12TH – AFTER 5:15 P.M. THROUGH 10:00 P.M.** – Breakdown should NOT occur before 5:15 p.m. on Thursday. While we understand that you are tired by this time, we ask for your patience while attendees are still in the hall. We did shorten the time by ½ hour this year, so please don't break down early. Paramount will NOT begin returning empty booth containers before 5:30 p.m. as they must remove aisle carpet first --- so please keep aisle clear of boxes until aisle carpet is pulled up. This will help them to get crates out quicker. *Make sure if having a truck/van that you coordinate times in advance for move-in/move-out with EBMI/Paramount and alert the driver.

- 6. SECURE ALL ITEMS BEFORE LEAVING ON THURSDAY** – Please make sure you secure all items before leaving on Thursday, as the decorator will be dismantling all booths at this time. Items NOT secured will need to be shifted in order for the decorator to break down booths, SO IT'S BEST IF YOU SECURE OR TAKE MOST ITEMS ON THURSDAY EVENING, so you maintain control of all booth items. **EBMI IS NOT RESPONSIBLE FOR ANY ITEMS LEFT IN BOOTHS DURING MOVE-OUT.**

EXPO 2020 CHECKLIST

March 11-12, 2020 –Electrical Board of Missouri and Illinois

- 7. **FINAL MOVE-OUT DATE – FRIDAY, MARCH 13, 2020 – 8:00 a.m. -10:00 a.m. only** – almost everyone moves out on Thursday, but if not, you must have your booth completely dismantled and emptied by 10:00 a.m. on Friday. The SCCC has other shows moving in for the weekend and need this space. Please make appropriate arrangements. If the decorator has to do this, you will be charged their fees SO PLEASE COME BY AT 8:00 A.M. TO REMOVE YOUR VEHICLES OR BOOTHS.
- 8. **All freight carriers must check in at Paramount Convention Services desk before 9:00 a.m. on FRIDAY, MARCH 13TH** – By 10 a.m. and not checked in, your freight will be re-consigned onto the show carrier, ABF. Paramount will begin returning empty containers after carpet is removed but not before 5:30 p.m. on Thursday.

AT THE EXPO (Reminders)

- 1. NO DOLLEYS in lobby area DURING MOVE-IN/MOVE OUT. HAND carry only in lobby area per St. Charles Convention Center. Security will stop you, so please use BACK ENTRANCE AT END OF SHOW.
- 2. Bring COPIES with you....**Booth shipping information (if applicable)**. To make things simpler for PERSON WORKING THE BOOTH, make sure they have COPIES of all shipping information including FREIGHT LINE CARRIER, CONFIRMATION NUMBER AND DATE SHIPPED. *(Many times, if shipments are not in your booth, exhibitors assume it is Paramount's responsibility. Only later when checking with manufacturer who shipped it, do they find out they didn't complete shipment on THEIR END. They then must track shipment.)* Paramount MUST have this information to track your shipment. **AND ALSO ORDER FORM/LABOR FORM** – IMPORTANT: if you are missing something in your booth (chair, table, etc.) from your order or with electrical, notify Paramount or SCCC (for electrical) **BEFORE THE SHOW OPENS**. Do not wait until AFTER show concludes to indicate you were missing an item in your booth. They need to hear from you beforehand in order to correct any items and verify onsite any discrepancies. Union labor will be provided at prevailing rates to exhibitors as outlined in service kit. Straight time will be charged between the hours of 8:00 a.m. and 4:30 p.m. Overtime will be charged at other hours.
BRING PAPERWORK FOR SHIPMENT OF EXHIBIT AFTER SHOW – Make sure you KNOW the shipping carrier for your shipments AFTER THE SHOW as well. Don't hesitate to check in with Paramount to make sure all is confirmed for after the show as well.
- 3. **Exhibitor badges are NOT mailed in advance. You can pick them up on a table OUTSIDE THE HALL (opposite end of loading docks) near show registration area ON TUESDAY.** Please only pick up badges for those people you will see BEFORE THE SHOW OPENS the next day; otherwise, they cannot get in the show without it. **On Wednesday, you will need to go to exhibitor side at registration to pick up badge.** SECURITY WILL NOT ALLOW ANY EXHIBITOR PERSONNEL IN EXHIBIT HALL WITHOUT AN EXHIBITOR BADGE ON SHOW DATES.
- 4. Signs or banners may not be placed outside the exhibitor hall or outside of the assigned booth space, without prior approval by EBMI. No exhibitor signage or materials may be hung from the ceiling or be higher than 8' above the floor.
- 5. **Exhibitor lounge ON SHOW DAYS** – will be located in Meeting Room 102 (next to show office). PLEASE MAKE SURE ALL BOOTH PERSONNEL KNOW ABOUT THIS! We do not know who is attending, so we need YOU to pass this on. Will OPEN 1 hour AFTER SHOW OPENS and closes ½ HOUR before it CLOSES EACH DAY of the Expo.

EXPO 2020 CHECKLIST

March 11-12, 2020 –Electrical Board of Missouri and Illinois

Wednesday – open only from 2:00 – 6:30 p.m. and Thursday – from 10:00 a.m. to 4:30 p.m. Available only to exhibitor personnel (no attendees). A quiet place to get away for FREE soda, water and snacks, which is sponsored by the Distributor Partners. (You can use exit doors near aisle 100 booths and it will put you right by the exhibitors lounge. But you will need to walk around to ENTRANCE of show for re-entry.

- 6. Exhibitor Show Office – Room 103** – located near Compass Café/escalator area. Once at escalators, look to the right, down this hallway for show office. (If show office is closed and you need assistance, please go to registration area to see if Bill or Annie are helping out in this area. Volunteers here can contact them if needed.)
- 7. ONLY IF YOUR ENTRY WAS INCLUDED FOR NEW PRODUCT SHOWCASE** – make sure to have one of the options listed (see January checklist) in this area between 10 a.m. and noon on Wednesday, March 11th. This area is located to the left of the exhibit hall entrance near escalators. Make sure one representative from your company is in charge of this.
- 8. IF YOU ORDERED CONEXSYS LEAD RETRIEVAL (SCANNER OR MOBILE APP)** – please make sure to stop by EBMI registration area and see Conexsys staff on **WEDNESDAY, MARCH 11TH** – before the show begins to pick up necessary info.
- 9. STAY CONNECTED WITH CUSTOMERS AND ENTICE THEM TO YOUR BOOTH USING THE MOBILE APP:** Stay updated on the Expo with our mobile app. SEARCH FOR **Attendify** in app store; then **EBMI Expo 2020**. Use this tool during the Expo as well as before!

Important notes for exhibitors: (PLEASE MAKE SURE THE PERSON IN YOUR BOOTH SEES THIS INFORMATION.)

- 1. Exhibitor lounge ON SHOW DAYS** – will be located in Meeting Room 102 (next to show office). Will OPEN 1 hour AFTER SHOW OPENS and closes ½ HOUR before it CLOSES EACH DAY of the Expo. Wednesday – open only from 2:00 – 6:30 p.m. and Thursday – from 10:00 a.m. to 4:30 p.m. Available only to exhibitor personnel (no attendees). A quiet place to get away for FREE soda, water and snacks, which is sponsored by the Distributor Partners. (You can use exit doors near aisle 100 booths and it will put you right by the exhibitors lounge. But you will need to walk around to ENTRANCE of show for re-entry.
- 2. Dress** – dress during open show hours varies among exhibitors from corporate logo shirts to business casual.
- 3. Discount for exhibitors** - 15% discount on purchases at our Compass Café and St. Charles Grill. Simply show your exhibitor badge to take advantage of the discount. **Discount does not apply at specialty kiosks or to alcoholic beverages.**

SHOW INFORMATION

Show hours are: March 11, 2020 – 1:00 p.m. – 7:00 p.m.

March 12, 2020 – 9:00 a.m. – 5:00 p.m.

St. Charles Convention Center in St. Charles, Missouri

EXPO 2020 CHECKLIST

March 11-12, 2020 –Electrical Board of Missouri and Illinois